



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, BANNU

No. 1468 /Secrecy/ BISE, Bannu

Dated: 09-12-2019

To,

The DEOs (Male/Female) of E&SE ,
District Bannu, Lakki Marwat, SDWB, SDBL and NWTD.

Subject: **RECOMMENDATIONS OF STAFF FOR SSC ANNUAL EXAMINATION, 2020**

Dear Sir,

I am directed to inform you that the SSC (Annual) Examination 2020 is scheduled to commence from 13th March, 2020.

In this connection you are requested to direct all the heads of the High and Higher Secondary Institutions to furnish data for Supervisory Staff (Superintendents, Deputy Superintendents, Invigilators, Inspectors, Practical Examiners) and Head Examiners / Sub Examiners for Marking. Those Middle Schools who are not part of High School and Higher Secondary School can send their data through Online Portal. Those Primary Schools Which are not Part of High and Higher Secondary Schools can send their data through concerned DEO's Offices. The data should be furnished / provided in consolidated form both in hard and soft (**i.e. THROUGH ONLINE PORTAL**) **ON THE BELOW GIVEN FORMAT ON OR BEFORE 10th January, 2020.**

S. No.	Name of teacher	Personal No.	Designation	Qualification	Subject Taught	CNIC	Contact No. / Mobile No.	Domicile	Previous Duty Performed	Recommended for Exam Class	Bank code and Bank Name	Bank Account No. of the teacher	Recommended for duty as	Last Duty Performed

N.B.

1. No recommendations will be considered for computerized DRAW if not provided according to the above format.
2. Recommendation lists comprising 33 % of each school must reach this office well before **10th January, 2020**. Late recommendations will not be considered for appointment.
3. Separate lists for Superintendents, Deputy Superintendents, Invigilators and Practical Examiners must be submitted in one installment which will be considered as final, unless and until requested by this office in case of deficiency of supervisory staff.
4. Please make sure prior to recommendations that the officers / officials must be loyal, honest, dedicated and duty full. They must not refuse the same duty.
5. Disqualified, retired, about to retire and disabled Officers / Officials may not be recommended for the said examination.
6. Superintendents (Male/Female) and, Deputy Superintendent (Male/Female) must be BPS-17 and above and SSTs BPS-16 respectively.
7. Invigilators (Male/Female) must be BPS-16 and below.
8. A teacher name **Must Not Be Repeated** in the consolidated list.
9. A teacher name should be recommended for **ONLY ONE** category.
10. Kindly convey suitable staff along with their willingness.
11. Those teachers whose near relatives are being appeared are not eligible as Head Examiner and Sub Examiners.
12. Submission of Supervisory Staff List in hard copy be submitted with the Admission Forms by **10-01-2020**.
13. **The Resident Inspector make it sure that there will be NO IMPERSONATION CASES in his Institution where the examination activity is being taken.**

➤ **You are further requested to direct the SDOs, Principals and HMs to filter the data and send honest, dutiful and willing supervisory staff for the subject Examination.**

Your early response in this regard, will highly be appreciated.

(ADEEL KHAN)
Controller of Examinations
BISE, Bannu
0928-633446 (03365761927)

Endstt: No. & Date even.

Copy for information to:

1. Director Elementary & Secondary Education Department, Khyber Pakhtunkhwa Peshawar (with the request that all the DEOs may kindly be directed to do the needful)
2. Director Elementary & Secondary Education Department (merged area), Khyber Pakhtunkhwa Peshawar (with the request that all the DEOs may kindly be directed to do the needful)
3. PS to Minister Elementary & Secondary Education Department, Khyber Pakhtunkhwa Peshawar.
4. PS to Secretary Elementary & Secondary Education Department, Khyber Pakhtunkhwa Peshawar.
5. PA to Director Higher Education Govt. of Khyber Pakhtunkhwa, Peshawar.
6. SO (B/T) Elementary & Secondary Education Department Khyber Pakhtunkhwa, Peshawar.
7. Assistant Controller of Examinations, BISE Bannu
8. Computer Programmer, BISE Bannu
9. PS to Chairman, BISE Bannu.
10. PA to Secretary, BISE Bannu.

Controller of Examinations
BISE Bannu